COLLECTION MANAGEMENT
Metadata Cataloging

The Tagging Team catalogers create original MARC records that meet accepted standards and are adapted to fit your specifications. We can build as simple or as rich a collection of metadata as you'd like, working from original materials or from digital surrogates of title pages and other key descriptive elements.

Acquisition

We catalog a wealth of languages and formats and we can work from physical materials or digital surrogates. We handle everything from backlogs to fragile special collections.

Profiling

Are you more focused on updating your existing collections to full-level RDA or just making your unseen collections discoverable? We'll catalog to the depth and with the local practices that you need.

Review

A preproduction sample will be cataloged and delivered giving you the opportunity to adjust the project and ensure optimal results.

Communication

Once the project begins, you'll receive weekly updates detailing its progress and production schedule.

Production

Extensive experience with copy and original cataloging allows our catalogers to work accurately and efficiently; we also offer physical processing solutions for an all-in-one delivery.

Quality

Records undergo quality assurance at the cataloger, team leader, and project management level, safeguarding against batch errors and guaranteeing best access for patrons.

Delivery

You'll receive a file of records in the format that best fits your library's ingest protocols. If you have questions at the conclusion, don't worry – the project isn't finished until you're happy with the results.

Contact Us: enquires@thetaggingteam.com

TheTaggingTeam
ASSET TRACKING IMPLEMENTATION