



INVENTORY PLUS

1

EVALUATE INVENTORY

- Scan the barcode of every item in your collection to verify all items are on a shelf.
- Create reports showing items found, not found and much more.



2

SELECT MATCH POINTS

- Select a set of bibliographic match points.
- We verify the physical items against corresponding catalog records.



3

IDENTIFY MISMATCHES

- We'll identify any match point mismatches, flag them as such, and either hand them to your cataloguers in hand, or we can do them for you.



4

LINKING EXISTING RECORDS

- If we find any items without a barcode, we can search your catalog for its corresponding record and link a new barcode to its proper record.



5

CREATE BRIEF RECORD

- When there is an item in your collection with no corresponding record, we can create a brief bibliographic record to ensure access to that item is available



6

CREATE FULL RECORD

- After the creation of a brief record, our team of specialists can match them to full records and even create original records if necessary.



7

CUSTOMISE INVENTORY PLUS

- Since inventory involves handling each and every item, you can customise your inventory.
- Services include, shelving, moving, spine labelling, rehousing, cleaning, RFID tag verification and much more.



8

EXPECT QUALITY

- Throughout the project, all work is checked for quality to ensure no book is left unscanned and no barcode left unlinked.



9

OUR GUARANTEE

- We will correct to your satisfaction, and at our expense, any problem with our services, no matter when such a problem comes to light.

